**JOB DESCRIPTION**

This job description is a guide to duties the post holder may be required to undertake but does not form part of their contract of employment and may vary from time to time to reflect changing circumstances.

<table>
<thead>
<tr>
<th>JOB TITLE:</th>
<th>Plumbing and Heating Engineer</th>
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</thead>
<tbody>
<tr>
<td>DEPARTMENT/TEAM/LOCATION:</td>
<td>Maintenance Department</td>
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<tr>
<td>REPORTS TO :</td>
<td>Maintenance Supervisor/ Maintenance Manager.</td>
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</tbody>
</table>

**MAIN PURPOSE OF THE JOB:**

To undertake plumbing, heating and maintenance tasks on all College buildings, primarily skilled tasks associated with mechanical services repairs, maintenance and installation.

**KEY TASKS AND RESPONSIBILITIES WILL INCLUDE BUT ARE NOT LIMITED TO:**

1) Prioritising and carrying out routine repairs, installations and minor alterations to plumbing and heating in College buildings and housing.

2) Maintenance and inspections of boilers and other plumbing installations, as directed by the M&E Supervisor, ensuring boiler rooms are kept clean and maintained in line with health and safety legislation.

3) Undertaking all general plumbing jobs as required, including routine monitoring such as testing water temperatures, legionella testing.

4) Maintaining the College’s plumbing tools and equipment in line with current health and safety legislation, ensuring stocks are maintained at a level to enable timely responses to faults.

5) General tasks as required/ appropriate in emergency situations, to support the team.

6) Any other ad hoc duties which fall within scope of experience and may be related to other areas of building discipline, at the request for the Maintenance Supervisor or Manager.

7) Join the departmental rota for the out-of-hours on-call system in place at the College.
   - Resetting trip switches.
   - Routine monitoring such as reading meters, testing water temperatures, legionella testing.
   - Unblocking sinks, drains etc.
   - Descaling and waste disposal.
   - First response, eg delivering temporary heating/lighting, installing window film.
   - Installing and checking appliances and furniture where appropriate.

**ADDITIONAL INFORMATION**

- All work carried out must be in accordance with appropriate Health and Safety legislation.