JESUS COLLEGE

JOB DESCRIPTION

This job description is a guide to duties the post holder may be required to undertake but does not form part of their contract of employment and may vary from time to time to reflect changing circumstances.

<table>
<thead>
<tr>
<th>JOB TITLE:</th>
<th>College Plumber</th>
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<tbody>
<tr>
<td>DEPARTMENT/TEAM/LOCATION:</td>
<td>Maintenance Department</td>
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<tr>
<td>REPORTS TO:</td>
<td>Maintenance Supervisor/ Maintenance Manager.</td>
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MAIN PURPOSE OF THE JOB:

To undertake plumbing maintenance tasks on all College buildings, primarily skilled tasks associated with mechanical services repairs and maintenance.

KEY TASKS AND RESPONSIBILITIES WILL INCLUDE BUT ARE NOT LIMITED TO:

1) Prioritising and carrying out routine repairs and minor alterations to plumbing installations on College buildings.

2) Maintenance and inspections of boiler rooms and other plumbing installations, as directed by the M&E Supervisor, ensuring boiler rooms are kept clean and maintained in line with health and safety legislation.

3) Undertaking all general plumbing jobs as required.

4) Maintaining the College’s plumbing tools and equipment in line with current health and safety legislation.

5) General tasks as required/appropriate in emergency situations, including:-
   - Resetting trip switches.
   - Routine monitoring such as reading meters, testing water temperatures, legionella testing.
   - Unblocking sinks, drains etc.
   - Descaling and waste disposal.
   - First response, eg delivering temporary heating/lighting, installing window film.
   - Installing and checking appliances and furniture where appropriate.

6) Any other ad hoc duties which fall within scope of experience and may be related to other areas of building discipline, at the request for the Maintenance Supervisor or Manager.

7) Join the departmental rota for the out-of-hours on-call system in place at the College.

ADDITIONAL INFORMATION

- All work carried out must be in accordance with appropriate Health and Safety legislation.