

2. RESEARCH ACTIVITY

Venue/city/country:

Date of proposed activity:

What will the proposed project contribute to your research:

.....

.....

.....

.....

Please list below details of your proposed travel arrangements and attach supporting evidence of costings:

Estimated expenditure (in sterling)	£
Travel costs	
Accommodation	
Other (please specify)	
TOTAL	

FINANCIAL ASSISTANCE

(a) You are expected to obtain assistance from other sources. Please give details of any sums applied for/promised. Include results where known.

(b) Please give below details of how your studies are funded / sponsors / self funded etc.:

I believe the above information to be correct, and I confirm that I do not expect to receive any other income than that detailed above.

Signed:

Date:

SECTION B – JESUS COLLEGE DOCTORAL RESEARCH FUND – grant application form

TO BE COMPLETED BY THE APPLICANT’S SUPERVISOR and returned direct to the Graduate Office at Jesus College

Name of Applicant:

Event name and date:

Comments on case and cost:

Funding available from Department/alternative source?:

Recommendation:

Name of Supervisor (please print):

Contact details: Email:

Telephone:

Supervisor's signature:

Date:

SECTION C – JESUS COLLEGE DOCTORAL RESEARCH FUND – grant application form

VERIFICATION OF EXPENDITURE FOR ACADEMIC PURPOSES

This form, together with **all** relevant receipts, must be sent to the Graduate Tutor *no later than one month* after the approved activity. If not sent (or if insufficient receipts are included to verify the **TOTAL** expenditure incurred and not just that funding granted by Jesus College) the sum not verified will be charged automatically against the applicant's College account. **IT IS THEREFORE ESSENTIAL TO OBTAIN AND KEEP RECEIPTS FOR ALL EXPENDITURE FOR WHICH THE GRANT WAS ORIGINALLY SOUGHT.** Amended funding applications (after the original has been submitted) may only be accepted by the Graduate Tutors providing no decision has been made by Jesus College Council.

Name of Applicant:

Event for which grant is awarded (inc date):

Please list the receipts attached to this form and show conversion rates as appropriate

<u>EXPENDITURE and purpose</u>	<u>Sum</u>
_____	£
_____	£
_____	£
_____	£
_____	£
_____	£
_____	£
_____	£
_____	£
	<u>TOTAL</u>

I confirm that the expenses listed above were incurred in connection with the event for which the Jesus College Doctoral Research Fund grant was awarded.

Signature of applicant:

Date: